



Newsletter

STRIVES TO MAINTAIN THE HIGHEST STANDARD OF
ETHICS, INTEGRITY, PUBLIC TRUST AND AWARENESS
IN THE PUBLIC PROCUREMENT PROFESSION.

cfcnigp.org

Procurement Month 2022

It's YOU Time!

Celebrating **YOU** and the epic
work **YOU** do every day and in every way.



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VISION	To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.
MISSION	Provide our chapter members with opportunities for professional development and the exchange of best practices.
CORE VALUES	<p>The Central Florida Chapter of NIGP shall adhere to the following core values:</p> <ol style="list-style-type: none"> 1. Ethics 2. Integrity 3. Professionalism 4. Diversity 5. Education and Professional Growth 6. Service to Stakeholders



PRESIDENT'S MESSAGE

Happy Procurement Month Chapter Members,

Procurement Month: In March, we acknowledge all our professionals who make a difference in procurement. This month provides the opportunity to help educate elected officials, administrators, our communities, and vendors about the procurement process and the commendable work our members perform every day. It honors all of the dedicated purchasing staff members in government agencies and private businesses. Thank you to all Procurement professionals for your dedication and steadfastness. You do make a difference!

If your Governing Body recognizes your agency for Procurement Month, please send a copy of your proclamation to secretary@cfcnigp.org for inclusion in the next newsletter. We would love to recognize all the achievements of our agencies and members! Also, please let us know of any other awards.

AmazonSmile: <https://smile.amazon.com/ch/59-3611992>. The Chapter's AmazonSmile account will contribute to our Scholarship Fund or Community Service Fund. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases to the Chapter - at no cost to you at the exact same low prices! Please link your personal Amazon account to the Chapter's AmazonSmile program, <https://smile.amazon.com/ch/59-3611992>.

March Workshop Pricing: The Board of Directors agreed to reduce pricing for our workshops this year. Workshop pricing is \$30 per member, \$40 per non-member for virtual and in-person attendance.

Logo: The Board of Directors collaborated on a new Chapter logo. It is approved by NIGP and published in this newsletter. Thank you Logo Task Force Chair Wil Henzmann, NIGP-CPP, CPPB, Senior Buyer, Procurement Services, Brevard Public Schools, for your creative skills towards the design of the new Chapter logo!

Membership by the Numbers: As of February 25th, we have 307 members! This includes 11 administrative assistants, 7 associate members, 281 full members, and 8 retired members. Associate and full members have voting rights and are eligible for scholarship points. [Click here for more information](#) to become a member, if you are not already.

Committees and Engagement: Thank you to our members that engaged in our committees and task forces. I will be reaching out to our chairs to listen to ideas, discuss responsibilities, and offer assistance. We benefit from having active volunteers. Please do not hesitate to contact me or other board members with any questions or suggestions.

Officer Boot Camp: The 2021-2022 Officers attended Boot Camp on Saturday, February 19, 2022. Boot Camp focuses on officer responsibilities, by-laws, policies and programs, strategic plan, and NIGP agreements, form, and resources. It is a wonderful team-building event, an excellent forum to ask questions, and familiarizes your Officers with the Chapter operations. Thank you to our past presidents Carrie Mathes and Zulay Millan for presenting.

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

2022-2023 President

president@cfcnigp.org



OFFICER MESSAGES



Vice President's Message

Happy Procurement Month and Happy Professional Buyer's day March 11th! You are the backbone of this industry and deserve the recognition and support offered this month! We have an exciting, incredibly informative Spring Workshop being brought as a hybrid experience on March 25, 2022. Information has been posted to the website so hurry and reserve a spot today!

**Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President**

Treasurer's Message

Happy Procurement Month CFC Members!

I hope everyone's spring is off to a blooming start. Registration for the Spring Workshop is open until March 18, 2022. You can sign up for in-person or virtual as we continue to offer hybrid meetings. Don't miss out as we hear from Hagerty's Cost Recovery experts about federal disaster recovery grants. Lunch is included to those members attending in-person. Should you have any questions about meeting or event registration please feel free to contact me.

CFC is always looking for volunteers, so please reach out to me or another officer to find out more about what you can do, big or small, to contribute to this amazing chapter!

**Sean Hynes, NIGP-CPP, CPPB
CFC NIGP Treasurer**



Secretary's Message

Happy Procurement Month Chapter Members!

It was a pleasure seeing you, whether in-person or virtually, at our first Chapter Meeting in January. The other officers and I have been working hard to ensure that the remainder of the year is successful and brings ample opportunity to learn, network, and volunteer. Please join us on March 25, 2022, as we explore Federal Disaster Recovery Funding.

I am thrilled to share this newsletter with you. Please check out all of the announcements, member recognitions, and Chapter and NIGP sponsored opportunities for growth and development.

**Katrina Ponzini, M.Ed.
CFC NIGP Secretary**

PROGRAMMING COMMITTEE MESSAGE

January 28, 2022 Chapter Meeting Recap

Our meeting on January 28, 2022 had many firsts. First meeting with a new board, first meeting at a new facility, and first meeting held virtually and in-person with new technology! We had approximately 70 attendees, 40 virtually and 30 in-person. Our presentation by Hector R. Valle Sr., Environmental Programs Manager, Solid Waste Management Division, Seminole County Government, Leadership Development Fundamentals, covered leadership principles, leadership styles, challenges to leadership, and other leadership aspects.



Welcome to our new Chapter Officers: Tabatha, Chris, Sean, and Katrina!



2022 Chapter Meeting and Workshop Dates

Date and Event
March 25, 2022 ~ Chapter Meeting and Workshop
May 13, 2022 ~ Chapter Meeting
July 15, 2022 ~ VIRTUAL Chapter Meeting
September 23, 2022 ~ Chapter Meeting and Workshop
November 9, 2022 ~ RTS
December 9, 2022 ~ Chapter Meeting

VIRTUAL Chapter Check-Ins may be scheduled in addition to the above meetings and workshops.

Meetings are virtual and in-person unless otherwise specified.

Our in-person location is listed on our website.

IN-PERSON LUNCH. Lunch purchases are to be made in advance during meeting registration. Additional lunches will not be available the day of the event. If you have dietary requirements, please contact president@cfcnigp.org at least one week in advance of the meeting day. We will meet them the best we can.

NOTE: In-person meetings may be subject to capacity limits and COVID restrictions.

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
P: 386-822-5702 E: President@cfcnigp.org

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org

The Central Florida Chapter of NIGP (CFC) is hosting a Spring Workshop and we'd like you to attend!

The Spring Workshop is entitled "*Federal Disaster Recovery Funding: Building a Compliance Framework*".

As local governments engage with an evolving array of federally funded disaster recovery grants like FEMA Public Assistance (PA), Coronavirus Relief Fund (CRF) appropriated under the CARES Act, and Coronavirus State and Local Fiscal Recovery Funds (SLFRF), appropriated under the American Rescue Plan Act, establishing a compliance framework will be critical to effective administration, implementation, closeout and audit of programs. During this session, Hagerty's Cost Recovery experts will provide you with recommendations to build a comprehensive compliance framework as well as the tools you need as Public Procurement Officials to build a strategic approach that is informed by the needs of various stakeholders throughout your organization/ community. It is being offered by Hagerty Consulting and will cover the following federal funding opportunities:

- FEMA Public Assistance (PA)
- Coronavirus Relief Fund (CRF) appropriated under the CARES Act
- Coronavirus State and Local Fiscal Recovery Funds (SLFRF) appropriated under the American Rescue Plan Act.

A WELL TRAINED PROCUREMENT ORGANIZATION CAN ADD MAJOR DOLLARS TO THE ORGANIZATION THROUGH COST SAVINGS.

EverythingSupplyChain.com

Participants can expect to hear about the requirements of each type of federal funding and will have the opportunity to ask questions during each portion of the presentation. The agenda is as follows:

1. Chapter Membership Meeting 9:15 am - 9:45 am
2. FEMA PA (1 hour): 10:00 am - 11:00 am: Introductions and Agenda, FEMA PA, and Q&A
3. CRF (45 minutes): 11:00 am - 11:45 am: CRF and Q&A
4. Lunch (45 minutes): 11:45 am - 12:30 pm: LUNCH
5. ARPA (1 hour): 12:30 pm - 1:30 pm: ARPA and Q&A
6. Best Practices (30 minutes): 1:30 pm - 2:00 pm: Best Practices and Additional Q&A

Upcoming Events

MARCH 25, 2022 CHAPTER MEETING AND WORKSHOP (VIRTUAL AND IN-PERSON)

Fri, Mar 25, 2022

[DETAILS...](#)

Registration is open and available on CFC's website at <https://www.cfcnigp.org/>.

All procurement professionals are welcome to attend. CFC member registration fee is \$30.00 and non-member is \$40.00. There are two options available, in-person and virtual. If you plan to attend in-person, lunch will be provided as part of the registration fee.

The Spring Workshop is worth three (3) contact hours.

Questions? Please contact Chris Coghill, CFC Vice President at chris.coghill@groveland-fl.gov or Tabatha Freedman, CFC President at tfreedman@volusia.org for any needs!

ANNOUNCEMENTS - FIRST HYBRID MEETING ARTICLE

by President Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB, Secretary Katrina Ponzini, M.Ed., Treasurer Sean Hynes, NIGP-CPP, CPPB, and Vice President Chris Coghill, NIGP-CPP, CPPO, CPPB

Hybrid meetings? What are those? They are a new and innovative solution that will allow our Chapter members to attend membership meetings both in-person and virtually. The coronavirus pandemic affected all of us. In our little corner of the world, the pandemic resulted in the facilitation of virtual meetings, workshops, and conferences. Now, as times progress, in-person meetings are once again possible. We want to meet together in-person but we recognize the need to offer a solution for those that would prefer to attend virtually. The solution may be hybrid chapter meetings, which is a solution that addresses pandemic considerations, lower travel and professional development budgets resulting from the pandemic, and the aspiration to network in-person.

There were many variables to consider and questions that needed answers when considering a hybrid platform. If we offer a hybrid option, will anyone show up in-person? What type of technology do we need? What is the overall cost for the technology required to run a hybrid Chapter meeting? What, if any, technology does the facility need to have available? How do we track attendance? How are scholarship points distributed? What is the pricing for members? Is member pricing the same for both in-person and virtual attendance? Do we have talented members that will engage and make this work? This was uncharted territory and required a leap of faith, but we saw opportunity and promise and said YES! We can do this!

The first challenge that we faced was location. Our previous Chapter membership meeting location, a county senior center, was unavailable to us in 2022 due to construction. Searching for a new facility proved to be a set-back, but it allowed us to evaluate what was truly required in a facility to support the hybrid platform. It was determined the facility bare minimums needed were a capacity of 100 people, Wi-Fi, electricity, a little kitchen area (optional), and a location accessible from major highways. In the end, we were able to secure a city community center. We were well on our way again to making hybrid chapter meetings a reality for 2022.

Preparation began with an idea. The idea was an election platform goal of our 2022-2023 President, "continue to offer pertinent professional growth to our members, with a hybrid model of virtual and in-person options". At the 2021 Chapter Academy, the NIGP Chapter leadership program, there was a discussion regarding camera, microphone, and speaker systems. The discussion prompted our own research into the technology needed for hybrid chapter meetings. We did not have a camera, microphone, and speaker system, so a line item was included in the 2022 budget. An approved budget item is an actionable idea. It means you have designated funds to make it happen.

Our newly elected officers began communicating with each other in September 2021. We were lucky as two officers were on the previous board and we were all well acquainted with each other. Research for a camera, microphone, and speaker system was presented and voted on at our first board meeting. The Owl Labs Meeting OWL Pro was the system we decided to evaluate and purchase. As a precaution, we also ordered a portable speaker with wireless microphone system that was ultimately returned.

Our Treasurer engaged as the Audio/Visual Chair. He tested and configured our new video conferencing technology prior to the meeting. The system was plug and play with a computer. There is a mobile application required to register your Meeting OWL Pro and to access features and system controls. The mobile application includes controls such as setting a static camera zone, presenter following enhancement, and areas to be excluded from the 360° view. Becoming acquainted with functionality prior to use was beneficial to smooth operations during the meeting.

We determined that the technology requirements for hybrid meetings were as follows:

1. Zoom or comparable video conferencing software;
2. Video conferencing system, such as the Owl Labs Meeting OWL Pro;
3. Dedicated laptop (verify the connections) to run the video conferencing system and projector;
4. Presentation material and software;
5. Projector;
6. Projector screen or facility wall; and
7. Cables/extension cords necessary to connect the system.

**First Hybrid
Meeting**

ANNOUNCEMENTS - FIRST HYBRID MEETING ARTICLE (CONTINUED)

Facility requirements include accessible electricity and Wi-Fi. In lieu of Wi-Fi, a mobile hotspot from a cellular telephone may be used. Our Chapter utilizes Zoom available through NIGP for virtual meetings. Members and their agencies donated certain technology items for the meeting that the Chapter did not have.

To assist with hybrid meeting responsibilities, we created a Virtual Committee. This Committee coordinates all virtual requirements in support of Chapter events and meetings, assists with managing the virtual comments and questions during Chapter meetings, and works with the Treasurer to record virtual attendance as needed. The required outcome/deliverable is to provide virtual coordination at all chapter meetings. This is a great committee for episodic members. It is a way to engage members for a small, one-time commitment, like a specific meeting or event.

Today is the day! We got to the location an hour early to set up the technology. We called our Chapter Ambassador to see if she was available early for testing and to start the Zoom link early. A big thank you to our Chapter Ambassador for being available and testing the link early. We also coordinated with our virtual episodic committee members to verify their participation. The extra time before the meeting proved to be extremely beneficial. Everything worked as planned!

Our January 28, 2022, Chapter membership meeting had many firsts. This was our first hybrid solution meeting; our first meeting with the new officers; our first meeting at a new facility; and, our first meeting utilizing new technology. We had approximately 70 attendees, 40 virtually and 30 in-person! The attendee feedback was great and included ideas for improvement.

During the hybrid meeting, we engaged our in-person and virtual audience by asking direct questions, acknowledging members by name, and giving them time to respond. As an example, we would ask committee member "John" to give his report. "John" attended virtually. What we plan to do differently is to have the laptop screen visible to speakers. We also found that our in-person Officers were looking at the projector screen and not the video conference camera when asking for reports and feedback from virtual attendees. We also plan to ask in-person attendees to stand up, so the virtual attendees can see the individual speaking.

Our virtual episodic committee member did a great job with attendance. However, as the member was attending virtually, some comments and questions were not communicated in a timely manner during the meeting. What we learned for the next time is to have multiple virtual episodic committee members. One may attend virtually to record virtual meeting attendance, while additional in-person, episodic members will monitor the Zoom platform and report virtual comments and questions in real-time.

The presenter we had for the first hybrid meeting walked around quite a bit. This is typically not an issue and is beneficial to the engagement of an in-person audience. However, we did not have the video conferencing system set up to follow him around the meeting space. As a result, the virtual attendees occasionally lost sight of the speaker. It is best to verify the Meeting OWL Pro settings and ensure the system is appropriately set up for the events of that particular meeting. If necessary, utilize floor markers to communicate the camera zone to the presenter effectively.

Our Chapter's first hybrid membership meeting and presentation was ultimately a success! A hybrid platform is the new and innovative solution that will allow our Chapter members to attend membership meetings both in-person and virtually. We will continue with hybrid meetings and will implement identified improvements and continue to monitor and evaluate member feedback. We hope to share lessons learned with others, so the implementation process is successful for them as well.



ANNOUNCEMENTS - NEW CHAPTER LOGO

The Board of Directors is excited to announce that NIGP has approved our new Chapter logo!

Our Chapter will transition to the new logo on our website, newsletter, and documentation this year.

Thank you Wil Henzmann, NIGP-CPP, CPPB, Senior Buyer, Procurement Services, Brevard Public Schools for your creative skills towards the design of the new Chapter logo!



Elevating the profession,
accelerating your performance.

**Rick L. Grimm, CPPO,
CPPB, FCIPS**
Chief Executive Officer

March 4, 2022

GOVERNING BOARD

Chair
Taylor V. Adams, CPPO
Director of Economic
Development
City of Virginia Beach, VA

Tabatha Freedman
MBA, NIGP-CPP, CPPO, CPPB

Chair-Elect
**Carrie F. Mathes, MPA, CFCM,
CPPO, CPM, CPPB, APP**
Procurement Manager
Procurement Manager
Orange County, FL
Orlando, FL

Treasurer
Kate M. Rotella, CPPO, MPA
Purchasing Manager
Capitol Region Education Council
Hartford, CT

Dear Tabatha,

Please note that your revised NIGP logo for the Central Florida Chapter is officially approved by the NIGP Marketing Team.

Secretary
**Rick L. Grimm, CPPO, CPPB,
FCIPS**
Chief Executive Officer
NIGP: The Institute for Public
Procurement

DIRECTORS

Tara L. Action, CPPB
Director of Procurement &
Central Services
Mohave County
Kingman, AZ

**Certification Commission Chair
(non-voting advisor)**
**Donald G. Buffum, FNIGP,
CPPO**
Director, Procurement &
Contracts
Mississippi State University
Mississippi State, MS

Cheral A. Manke, CPPO, CPPB
Marketing & Relationship
Manager
Washington State Dept. of
Enterprise Services
Olympia, WA

**Molly McLoughlin, CPPO,
CPPB**
Director of Facilities
Boulder Valley School District
Boulder, CO

Mike Mucha
Deputy Executive Director
Government Finance Officers
Association (GFOA)
Chicago, IL

William Shields, Jr.
Executive Director
American Society for Public
Administration (ASPA)
Washington, D.C.



We will keep a copy of this logo and use it in any of our chapter related marketing materials as needed, including the new websites we will be building.

Sincerely,

Fareshta Khelifi Touhami
Director of Marketing and Communications, NIGP

ANNOUNCEMENTS - AMAZON SMILE REVENUE INITIATIVE

Hello Chapter Members,

As a non-profit organization, our Chapter qualifies for the AmazonSmile program.

AmazonSmile is a simple and automatic way for you to support your favorite charitable organization every time you shop, at no cost to you. When you shop at smile.amazon.com, you'll find the exact same low prices, vast selection and convenient shopping experience as Amazon.com, with the added bonus that Amazon will donate a portion of the purchase price to your Chapter.

When you shop at **smile.amazon.com**, **Amazon** donates 0.5% of your eligible purchases - at no cost to you.

The Chapter has created an AmazonSmile account to contribute to our Scholarship Fund.

Link your personal or business Amazon account to the Chapter's AmazonSmile program. Use the connection below:

<https://smile.amazon.com/ch/59-3611992>



Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

CFC NIGP President

tpresident@cfcnigp.org

P: 386-822-5702



FREE HALF-DAY CLASS

The Central Florida Chapter of NIGP has been awarded a ½ day Virtual class “Communication Strategies” sponsored by Omnia. The class will be held on April 8, 2022 from 9:00 AM - 1:00 PM.

CONGRATULATIONS to the following eight members that were randomly selected to attend the class **FREE** of charge!!

- Sue Hackney, Lake County
- Mildred Maldonado, NIGP-CPP, CPPB, Osceola County BOCC
- Bethany Owen, City of Winter Haven
- Ari Goldstein, Polk County BOCC
- Tony Durrum, CPPB, A.P.P., Seminole County
- Juliet Misconi, NIGP-CPP, CPPO, CPPB, City of Palm Bay
- Debbie Luke, City of Kissimmee
- Dorie Yopez, GOAA

If you are interested in attending this class or if you want more information visit the NIGP website or click on the link below.

<https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309>

Cost for Institute Members \$155.00

Cost for Non-Institute Members \$255.00

Family
Day

SAVE THE DATE!!

Saturday, May 14, 2022, from 11:00 AM - 3:00 PM
House Party in St. Cloud

- * **Swimming**
- * **Horseshoes**
- * **Cornhole**
- * **Trampoline**
- * **Food**



BYOC
(Bring Your Own Chair)



HOLLY DURANCE, CPPB, NIGP-CPP

PURCHASING MANAGER, FLAGLER COUNTY BOCC



What year did you join the Chapter? I joined the Central Florida Procurement Association in 2021, along with the rest of my wonderful procurement colleagues from Flagler County.

How long have you worked in the procurement profession? I have been working in public procurement since 2017 when I first joined Flagler County's purchasing team as a Procurement Analyst. Prior to that time, I worked in finance and procurement roles for the private sector.

What is the most interesting, unusual, or challenging purchase in which you have been involved? The most unusual purchase I was involved with is definitely our "Frankenbird", who is a taxidermy bird that hangs from our radio tower to scare the other birds away. He is one part crow and two parts turkey vulture. When we purchased Frankenbird, we also had to purchase a pistol that shoots pyrotechnic flash-bang cartridges. Clearly, we had a major bird problem at the IT tower that year.

What professional certifications do you hold? CPPB & NIGP-CPP.

What is your number one goal (career or personal)? My current number one goal is to complete my MPA through the University of Central Florida so I can be a role model to my two daughters Julianna (age 8) and Aubrey (age 5). I would also really like to get my CPPO in the near future.

What is your favorite hobby? I grew up in Pennsylvania, so my favorite hobby has always been skiing. I must go at least once a year or else I will get really sad. Otherwise, I love going to the beach and spending time with my children.

Share a little-known fact about yourself. I love cats and would literally have 50 of them if I could.



Palm Bay Celebrates Procurement Month!

At the March 3, 2022, Council meeting, both the Mayor and Deputy Mayor dual-presented a proclamation recognizing March as Procurement Month. Susan Blair, Shelsea Martin, and Bonnie Hall represented Procurement at the podium. The Mayor stated that the reason they were both presenting was to show their support because “what you guys do for each and every department is critical for how we do business and how we operate as a City.” Juliet Misconi gave a brief speech about Procurement’s recent accomplishments, including soliciting grant funded services, critical needs, and over \$11 million in road-related construction projects; launching a five-part “how to do business with the City” video series; hosting an inaugural “doing business” online seminar where 250 vendors registered in the first hour; and generating \$368,000 in revenue from surplus sales. The next day, Susan Ziegler and Nick Canjar taught a highly received class on developing scopes of work, which included interactive exercises. Later the team went bowling for a team building activity and raffled off a gift card prize. At the end of the month, the Procurement Department is launching a new training for City evaluation team members. This is a great month to be in Procurement!



Proclamation

City of Palm Bay, Florida

NOTICE AND PROCLAMATION OF

PROCUREMENT MONTH
March 2022

IT IS HEREBY PROCLAIMED BY THE MAYOR OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, that:

WHEREAS, public procurement organizations are committed to the highest ideals of honor and integrity to merit the respect and confidence of their government agencies as well as the public, whom they serve, and

WHEREAS, public procurement is diligently committed to the pursuit of efficiencies and effectiveness in the delivery of goods and services, executing and implementing contracts, developing forecasts and procurement strategies, and cultivating working relationships with suppliers and other departments within the organization, and

WHEREAS, the City of Palm Bay provides an environment where all organizations are afforded an equal opportunity to compete for business within the City, and

WHEREAS, the City of Palm Bay supports and practices the public procurement guiding principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency, as fundamental tenets of the public procurement profession, and

WHEREAS, NIGP has proclaimed the month of March as Procurement Month to further expand the awareness of the procurement professionals' role to governmental officials, the public, business, and corporate leaders.

NOW, THEREFORE, I, Rob Medina, Mayor of the City of Palm Bay, by virtue of the authority of said office, do hereby proclaim the month of March 2022, as:

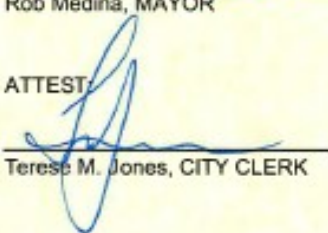
PROCUREMENT MONTH

in the City of Palm Bay and urge all citizens to join the City Council in recognizing the role of the procurement and contract administration profession within business, industry, and government.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Palm Bay to be affixed this Third day of March Two Thousand Twenty-Two.


Rob Medina, MAYOR

ATTEST:


Terese M. Jones, CITY CLERK



Legislative Session Coming to a Close **Filed By: Juliet Misconi, MPA, NIGP-CPP, CPPO, CPPB** **CFCNIGP Legislative Task Force Chair**

The Legislative Session wraps up on March 11, 2022. After that time, the Governor reviews and sign bills or vetoes them. Look for an announcement and posting of a synopsis of bills and their status on the CFCNIGP website in late March. The Task Force is following the below bills and their companions:

HB 345	Liens & Bonds	HB 583	Construction Defect Claims
SB 828	Critical Infrastructure	SB 866	Pay-for-success Contracts
SB 228	Resiliency Energy Environment Florida Programs		
HB 491	Energy	HB 1139	Energy
SB 954	Energy	HB 101	Improvements to Real Property
HB 7049	Legal Notices	HB 157	Transportation
SB398	Transportation	SB 1530	State Contracting
HB 337	Administrative Procedures	SB 432	Public Records/Judicial Assistants
HB 391	Public Records/Judicial Assistants	HB 301	Financial Disclosures
SB 1952	Evidence of Vendor Financial Stability		
HB 1057	Evidence of Vendor Financial Stability	SB 620	Local Business Protection Act
HB 75	Limiting COVID-19 Restrictions	HB 375	Professional Structural Engineers
HB 507	Department of Labor	SB 1756	Department of Labor
SB 1376	Florida Teachers Classroom Supply Assistance Program		
SB 674	Public Meetings	SB 974	Sovereign Immunity
SB 976	Construction / Online Bidding	SB 1272	Payment Bonds
SB 1520	Acquisition of Professional Services		

Stay tuned for more future updates!



CERTIFICATION SUPPORT

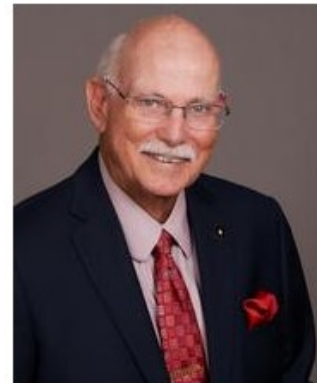
Question of the Day by David Nash

The goal is simple: To assist public procurement professionals in preparing for the CPPO, CPPB and NIGP-CPP exams, one question at a time.

Since the creation of the online Question of the day in 2007, more than five thousand public procurement professionals from across the United States and Canada have participated in this endeavor by responding to questions sent to them via daily emails. Participants may also pose questions that they encounter during their independent or group studies.

<http://www.qoftheday.net/>

Your Facilitator



David E. Nash, CPPO, CPPB, NIGP-CPP: NIGP certified instructor with over 45 years of experience in logistics and public procurement.



MENTORING OPPORTUNITIES

Take advantage of the Mentoring Program!

Some of the Benefits:

- ⇒ Guidance to the Mentee.
- ⇒ Share knowledge and experience
- ⇒ Customize plan to meet Mentee's goals.
- ⇒ Assist Mentee thru certification process
- ⇒ Scholarship points
- ⇒ Mentee Learns the NIGP nuances
- ⇒ Mentor gives feedback for progress and assessment
- ⇒ Mentor feels sense of achievement by "giving back"

Mentors needed.



Contact Info: Kristine Rodriguez, Director
Rodriguez.Kristine@Brevardschools.org

SCHOLARSHIP UPDATES

Greetings all!

The Scholarship Log has been updated through February 14, 2022, and is posted to the website at <https://www.cfcnigp.org/insidepages/filearchive/>. Based upon the scholarship applications submitted for 2020 - 2021, it appears that each point will carry a value of \$1.70. This includes any deferments submitted prior to the December 31, 2021 deadline.

Members are welcome to use their scholarship funds for procurement related coursework and most equipment used to facilitate our work. Redemption forms, donation forms, and Scholarship policy are located under Documents and Files / Scholarships.

Our Scholarship Policy has been broadened to include material items necessary for the course or event being attended. The updated policy is also located at Documents and Files / Scholarships.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB

CFC NIGP Vice President

P: 352-272-9353 E: Vicepresident@cfcnigp.org



COMMUNITY SERVICES



During 2020 and 2021, we all have made some adjustments in our lives and the Chapter is looking for ways to give back to the community. Please reach out if you have an service event or charity for consideration for 2022.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org

DONATION RECEIPT

DONATION RECEIPT		(Please print clearly so form can be returned to you timely)
Donated by:		
Agency:		
Email:		
Donated to: (list charity)		
Type of donation:		
Value:		
** AREA BELOW FOR COMMITTEE CHAIRS USE ONLY **		
COMMUNITY SERVICES CHAIR		
Approved by / Date		
SCHOLARSHIP CHAIR		
Accepted by / Logged / Date:		
<i>Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs</i>		
Thank you for your generosity. We appreciate your support!		

COMMUNITY SERVICES - CONTINUED

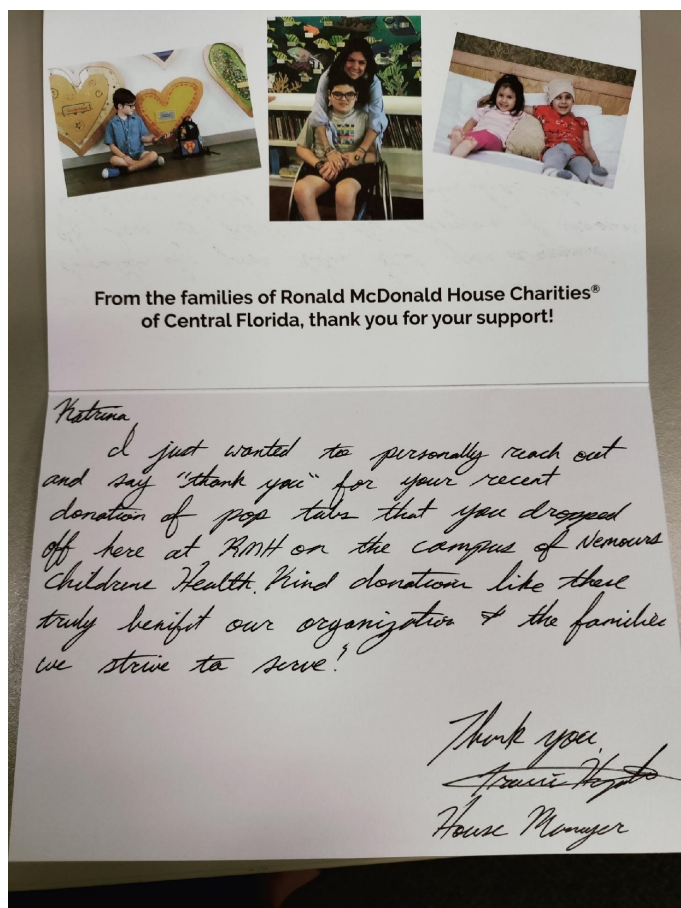


Thanks to pop tab donations from our members, our Chapter was able to give back to the Ronald McDonald House on the campus of Nemours Children's Health. Our Secretary, Katrina and her daughter were able to snap a quick picture with the CFC NIGP name plate. We received a thank you letter from the House Manager.



RMH on the campus of Nemours Children's Health

If anyone would like to donate pop tabs, please leave them with one of our board members and we will make sure they make their way to RMH.





Annual Conference

"Stronger Together - Procuring in a Whole New World"

55th Annual Conference will be held at The Rosen Centre in Orlando, FL from May 22 - 25, 2022.

Members \$350 - by April 2, \$395 after

Non-Members \$525 - by April 2, \$570 after

Single day registrations are available for \$175 (non-members \$250)

[Register Now](#)

[Annual Conference Hotel](#)

[2022 Annual Conference Program](#)

[Rosen Hotel Know Before You Go and Guest Health Policy](#)

[2022 Floor Plan](#)

Check back for updates!

Call for Nominations for the 2022 FAPPO Member Recognition Awards

We are proud to announce the Call for Nominations for the 2022 FAPPO Member Recognition Awards is now open. A select group of three awards will recognize the exemplary service of FAPPO members who give their time and talents to promote the public procurement profession, serve FAPPO, enhance our shared community, and inspire us all to follow in their footsteps.

Award categories include the Rising Star Award, the Community Leadership & Volunteer Award and the Outstanding Educator Award.

The nominations for these awards come from you, the membership of FAPPO and the winners are selected by the FAPPO Officers. DEADLINE FOR NOMINATIONS is March 25, 2022. The process is relatively simple, just complete the Nomination Form and submit with a one-page narrative to support your nomination. The Nomination Form, eligibility guidelines and instructions are available on the FAPPO website. All nominations must be emailed to Diane Reed, CPPO, CPPB at dreed@seminolecountyfl.gov.

Imagine New Possibilities
In person or virtual.
All in real time.



TWO WAYS TO PARTICIPATE IN FORUM 2022

All attendees receive...

20.5 Contact Hours

On Demand Access to All Virtual Content

12 Entity Networking Sessions

Access to virtual platform to connect with participants

Access to the Virtual Supplier Resource Center

PLUS...

JOIN US IN BOSTON

August 20 - 24, 2022
Boston Convention and Exhibition Center, Boston, MA



- **5** Keynote Experiences
- **70+** Live Learning Sessions
- **10** Interactive Workshops (**NEW**)
- **16** Critical Conversations
- **300+** Exhibitors at Face-to-Face Products Expo
- **12** Supplier Topical Networking Sessions
- Fun Social Events to Reconnect
- Awards Dinner

JOIN US VIRTUALLY

August 22 - 24, 2022



- **4** Live Keynote Experiences
- **24** Live Learning Sessions
- **20** Recorded Sessions with Live Presenter Q&A via text chat
- **6** Critical Conversation Sessions
- Virtual Networking Rooms

EARLY REGISTRATION

through May 31

\$897

member

\$1,097

non-member

[REGISTER NOW](#)

EARLY REGISTRATION

through May 31

\$299

member virtual

\$399

non-member virtual

[REGISTER NOW](#)

**Live, Interactive
and Impactful.**



**NIGP
HEADLINER
SERIES**

NIGP Headliner Series

Live, Interactive and Impactful

The NIGP Headliner Series feature compact sessions on the hot procurement topics that impact your career, your entity, and your community.

The Series gets right to the heart of the matter by identifying the hard facts of these procurement headlines and what it means for you. These series analyze the critical challenges in the profession, and offer practical solutions from subject matter experts to help you make informed decisions. Handouts will be provided at the end of each session.

Attend One, Attend All

Priced affordably with our members' budget constraints top of mind.

- Get reliable and sound advice from subject matter experts that will help you make informed decisions.
- Ask questions, chat with colleagues, receive actionable answers.
- Keep the conversations flowing by joining participants in our virtual connections room.
- Share experiences, exchange ideas and brainstorm solutions.
- Handouts provided that support and enhance the learning experience

Headliner: Building a Stronger Partnership between Finance and Procurement

Part I: March 29, 2022

Part II: March 30, 2022

Contact Hours: 4

\$79 Members | \$179 Non-Members

Registration includes both Part I and Part II

REGISTER

Headliner: New Negotiation Strategies for Today's Market

May 12, 2022

Contact Hours: 3

\$79 Members | \$179 Non-Members

REGISTER

Headliners Available On-Demand

CONTACT FRED KUHN AT FKUHN@NIGP.ORG

Sponsorship Opportunities Available

CONTACT



COURSE

Learning Labs

Course Availability:

View upcoming dates for this course.

[FIND YOUR COURSE](#)

Hands-On Workshops

An educational series that provides learners with best practice guidance on a variety of technical and hard skills needed for public procurement success.

Upcoming Learning Labs

MAR
23**Learning Lab - Avoiding the Solicitation Q&A Cycle**

Virtual Instructor-Led

APR
19**Learning Lab - Writing Effective Proposals**

Virtual Instructor-Led

JUN
21**Learning Lab - Stop Wasting Time in Excel! Tips and Shortcuts to Be More Efficient**

Virtual Instructor-Led

APR
5**Learning Lab - Microsoft Excel: Top Essential Functions**

Virtual Instructor-Led

MAY
17**Learning Lab - Microsoft Teams: Tips & Techniques for Leveraging the Power of Teams**

Virtual Instructor-Led

Cost

Members: \$79

Non-Members: \$179

CEUs

0.2

Contact Hours

2.0

Length

90 - 120 minutes



LATEST TRENDS AND INFORMATION IMPACTING THE PROFESSION

Webinars

Our webinars keep members and procurement professionals updated on important topics and the latest trends and information impacting the profession. Topics range from policy and regulation changes to deep dives on a new trend in procurement to sharing best practices, or managing a crisis.

MAR
15

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

APR
19

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

AUG
9

Webinar - Cost Analysis as an Engine for Public Procurement

Webinar

APR
12

Webinar - Performance Metrics: How Do You Measure Up?

Webinar

APR
26

Webinar - NIGP Outlook 2022: The Changing Landscape

Webinar

Every year, thousands of procurement professionals take part in NIGP webinars.

NIGP also offers webinars for **chapter officers**. These webinars are designed to help chapter officers lead their chapters effectively with topics such as leadership development, marketing, event planning, navigating tax and legal issues, and more.

NIGP is proud to offer webinar sessions in partnership with **ASPA and the Public Spend Forum**. They are free for members to attend and last 90 minutes (60-70 minutes of presentation with time for Q&A). Attendees receive one (1) contact hour per completed webinar that they attend.

Questions

General:
Contact customercare@nigp.org.

Registration: Contact
registrationinfo@nigp.org

Webinars are...

\$0

Complimentary to MEMBERS

\$49

Non-Members

90

Minutes (60-70 minutes of presentation with time for Q&A)

1

Attendees receive one (1) contact hour per completed webinar they attend.



GAIN CONTACT HOURS BY VIEWING PAST RECORDINGS

Webinar Recordings

EARN
1 CONTACT HOUR

Webinars & Webinar Recordings are FREE to Members

NIGP hosts over 30 webinars a year on key topics, best practices and issues of relevance to the public procurement professional. AND...these webinars are FREE to members. Because we understand that your time is in short-supply, we also offer members access to these webinar recordings to review on your own time.

Topic

TECHNOLOGY

SUSTAINABILITY

EVALUATION METHODS

LEADERSHIP

BENCHMARKING

MARKET RESEARCH

SPEND ANALYSIS

COOPERATIVES

SPECIFICATIONS

UTILITIES

BONDS

CFR 200/UNIFORM GRANT GUIDANCE/ UGG

BID

PROTESTS

CYBERSECURITY

FRAUD

RELATIONSHIP MANAGEMENT

NEGOTIATIONS

REVERSE AUCTIONS

CERTIFICATION

CONSTRUCTION

AUDITS

GASB/LEASE

COVID-19

RISK

CONTENT CORNER

NIGP BLOG

Welcome to the NIGP Blog

Love, Sweat & No Tears.

What do you love most about procurement? What keeps you up at night? Why is procurement the best career choice you can make?

Because your colleagues want to know.

Past topics have included:

[Check it out at https://www.nigp.org/events/nigp-blog](https://www.nigp.org/events/nigp-blog)

- **Money, Money, Money**
- **Talent Management: Designing and Defining Procurement's Future Workforce**
- **The Power of Innovation. The Power of Learning. The Power of Pathways.**
- **Reducing "Noise" in Evaluations**
- **Sustainable Procurement: A *Big Picture* Perspective**
- **Reimagining & Building a Public Procurement Contract Sharing Community**
- **The Data Classification Journey**
- **Reflections of Resiliency: Celebrating Procurement Month & Women's History Month**
- **Using the NIGP Code for Reaching Diversity Goals**
- **How COVID-19 Elevated Procurement's Profile in the Public Sector**
- **Purchasing Execs Share Their Experiences extending ERP with an e-Procurement Marketplace**
- **Risk-Based Procurement in the Age of COVID-19**

RADIO NIGP

NIGP RADIO

We are incredibly excited to introduce **RADIO NIGP**. A talented team of procurement colleagues created our first-ever radio program. Radio NIGP gives a new vibe and a new twist to the world of procurement. Get ready to listen, learn and be entertained!

What's Ahead

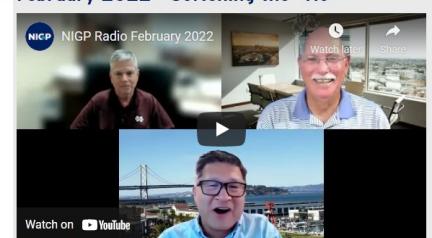
Radio NIGP will be produced monthly with segments that include "Legally Speaking", "Word of the Day", "Tech Tip" as well as guest commentaries, interviews and compelling news that will keep you connected and engaged with NIGP and the procurement community. Look for more enhancements as we grow this innovative radio program.

**Send Us Your Comments
& Questions**

radio@nigp.org

[Check it out at https://www.nigp.org/events/radio-nigp](https://www.nigp.org/events/radio-nigp)

February 2022 - Softening the "No"



PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful.

For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at <https://uppcc.org/>.

Spring Exams: May 2-14, 2022				Fall Exams: Oct 17-29, 2022			
Exam App Window Opens	Apply By	Apply w/ Late Fee By	Schedule Exam By*	Exam App Window Opens	Apply By	Apply w/ Late Fee By	Schedule Exam By*
Nov 1	Feb 14	Feb 28	Apr 4	May 16	July 31	Aug 13	Sep 19

Hosting a Seminar

Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway's badges and certificates? Go to the NIGP's website and lookup the various classes so you can start earning your badges!



VIRTUAL INSTRUCTOR-LED

Looking for CFCNIGP Sponsored Classes?

Check out our Website CFCNIGP.ORG

Contact: Lisa Kesecker, CPPB - Pro-D Chair
lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES

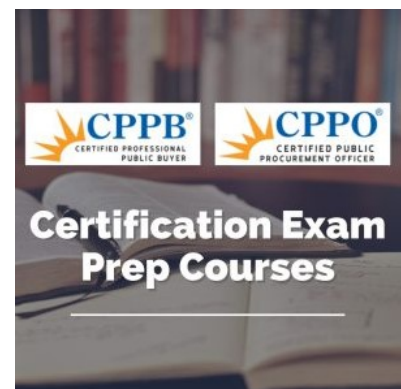


CPPB and CPPO Exam Prep Courses

Registration has **CLOSED** for the Fall 2021 prep courses. Registration will reopen in the winter of 2021 for the 2022 Spring courses.

These courses are designed as a self-study tool intended to assist any public procurement professional that is preparing to take the CPPB or CPPO certification exams.

These web-based, instructor-led courses can be accessed through the Procurement U Learning Management System (LMS) and are offered each spring and fall.



EVERYTHING PROCUREMENT.
ANYTIME. ANYWHERE.





FREE Certification Prep in 2022

There's never been a better time to get certified!

Coming Soon: We are excited to announce a new addition to the [Procurement U Gives Back](#) program: free certification exam prep courses for the UPPCC CPPB and CPPO exams!

As a pilot for Spring of 2022, we will be offering our prep courses as fully self-paced courses, completely free for anyone to use as a self-study tool.



NOTE: There is no instructor for these courses.

These free courses will include:

- practice exam questions as a self-assessment tool,
- links to readings and free resources aligned by NASPO staff to the new UPPCC [Body of Knowledge and Competency \(BoK-C\)](#),
- access to a discussion board to engage with other professionals preparing for the exam,
- and other helpful tips and resources to help you study.

The courses will be made available starting in **late January** and remain open through the spring exam dates. Input your email at the link below if you would like to be notified via email once these courses are available for you to access.

[Sign up For Notification](#)

EDUCATIONAL OPPORTUNITIES

PROCUREMENT U AFFILIATE

NASPO



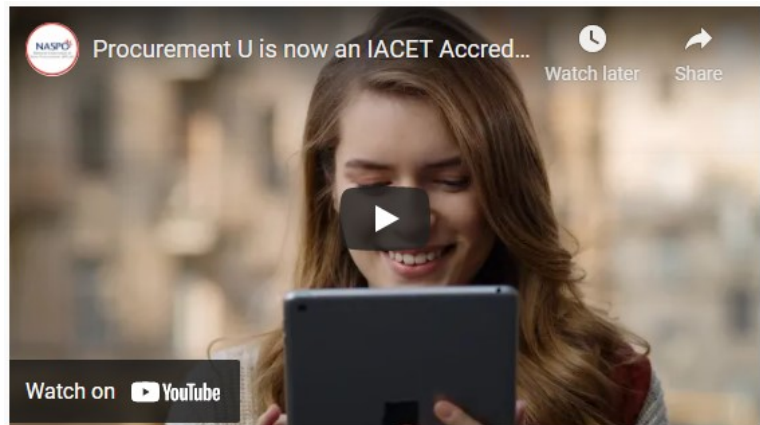
PROCUREMENT U FREE COURSES - GIVE BACK PROGRAM

Our Gift to You

Throughout the COVID-19 Pandemic, procurement professionals have led the way in procuring critical PPE and essential needs for state and local governments across the country during this unprecedented time. As a small token of our profound appreciation for everything you do, we are making ALL *Foundational Procurement* courses totally FREE.

This "Procurement U Gives Back" Program is also a celebration of a major milestone for Procurement U: we are now an IACET Accredited education provider! Watch the video to learn more about what this prestigious honor means for us, and for you.

Below are details on the changes happening right now as a part of our Give Back Program and how you can take advantage of this unparalleled offer. We encourage you to explore the opportunities available and check our website often, as we have even more new and exciting things coming soon. Enjoy!



FREE SELF-PACED COURSES

The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all *Foundational Procurement* courses available for free. This includes over 25 contact hours of online course instruction, completely free.

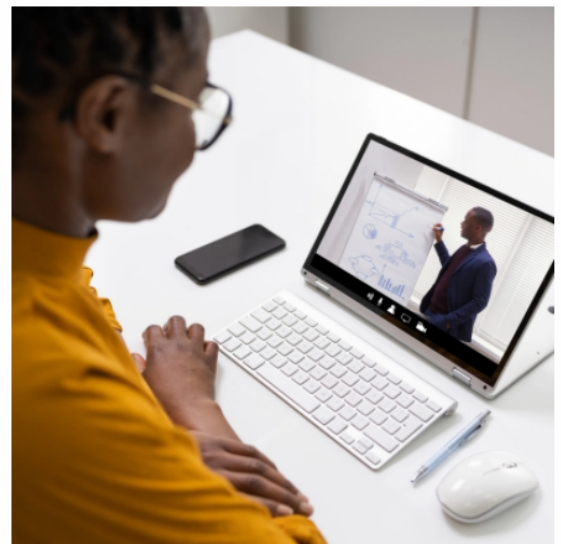
To enroll in one of these free courses, click the "Free Courses" button below, sign up or log in, and explore the catalog.

[FREE COURSES](#)

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS

Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply checkout a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It's that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.

[FREE WEBINARS](#)



EDUCATIONAL OPPORTUNITIES

UPCC CERTIFICATION

C P P B STUDY GROUP 2022



Spring Exams: May 2-14, 2022

Exam App Window Opens	Apply By	Apply w/Late Fee By	Schedule Exam By*
Nov 1	Feb 14	Feb 28	Apr 4

2021 UPPCC BoK-C: CPPO

Fall Exams: Oct 17-29, 2022

Exam App Window Opens	Apply By	Apply w/ Late Fee By	Schedule Exam By*
May 16	July 31	Aug 13	Sep 19

2021 UPPCC BoK-C: CPPB

UPCC Body of Knowledge & Competency (BoK-C) Domain Areas

	CPPO Exam	CPPB Exam
Legal Framework	15%	14%
Procurement Planning and Analysis	17%	18%
Sourcing and Solicitation	20%	23%
Contract Development and Management	17%	21%
Leadership	18%	11%
Business Principles	13%	13%

"The CFC NIGP CPPB/CPPO Study Group is meeting virtually on Fridays at 11:00 am EST through MS Teams. The study group sessions for the Spring 2022 testing window, and those planning for near future testing windows, will continue through Friday, May 6, 2022. We will then take a break and start up again on Friday, July 8th for the October 2022 testing window. Study group sessions typically last about an hour. If you have questions or are interested in joining the study group please contact Nick Canjar at james.canjar@pbfl.org or 321-952-3424 and he will provide you with the information you need so that you can join!"

Here's the link to the new study materials: <https://www.nigp.org/certification/cppo-cppb-exam-prep>

EDUCATIONAL OPPORTUNITIES

UPPCC CERTIFICATION




CFC-NIGP

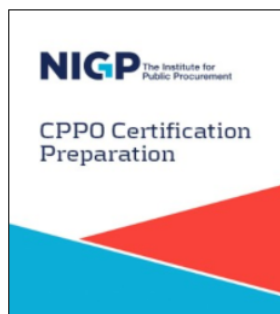
CPPPO AND CPPB ONLINE ASSESSMENT TOOLS

CPPPO and CPPB Prep Guides

This CPPPO and CPPB Certification Preparation Guides are designed to help prepare you for the **Certified Public Procurement Officer** and **Certified Public Procurement Buyer** examinations. Both guides and the certification examination are based on the **2021 UPPCC Body of Knowledge**. While the actual examination questions are held in the strictest confidence by the UPPCC, by basing this preparation guide on the same foundation as the test questions, it can serve as a focused study guide.

 **NOTE:** A hard copy of the Prep Guide is included with an in-person Prep Course registration. A digital version is included with an online course registration.

The CPPPO or CPPB Prep Guides are also available for purchase in the NIGP Bookstore in both hard copy and a digital ebook. Purchase your copy today!



PURCHASE TEXTBOOK

PURCHASE EBOOK

EDUCATIONAL OPPORTUNITIES

GET A PREP COURSE FOR FREE

Did you take a CPPO or CPPB Prep class with NIGP after July 1, 2021 but didn't pass the Exam?

One Time Use Only

CONTACT.CUSTOMERCARE@NIGP.ORG

For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!

<https://www.nigp.org/certification/cppo-cppb-exam-prep>

Recommended UPPCC Exam Prep Timeline

<p>Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.</p>	6 Months Before Exam Assess where you are
<p>Choose NIGP courses to fill your knowledge gap. NIGP's coursework aligns with the UPPCC's body of knowledge by domain.</p> <p>VIEW BOK-C ALIGNMENT</p>	5 Months Before Exam Review BOK and Choose Courses
<p>NIGP's CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC BoK-C and can help you identify areas you need to continue studying.</p> <p>VIEW CPPO COURSES</p> <p>VIEW CPPB COURSES</p>	4 Months Before Exam Take a Prep Course
<p>Now that you know your strengths and weakness, it's time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.</p> <p>READ STUDY GUIDE</p>	3 Months Before Exam Study
<p>Take the online assessment tool again to see where you have made progress and which areas still need development.</p>	2 Months Before Exam Re-assess
<p>Use the three volumes of animated online flashcards for a fun and quick way to master essential procurement terms and definitions from the NIGP Dictionary.</p>	1 Month Before Exam Personal Study Time

EDUCATIONAL OPPORTUNITIES

INVEST IN YOUR LONG-TERM CAREER GROWTH

NIGP Certified Procurement Professional (NIGP-CPP)



Find Your Path to NIGP-CPP
Certification

The Future of Procurement Certification

START →

FOCUS AREAS:

Strategy

Policy and Legislation

Planning and Analysis

Contract Administration

Sourcing and Solicitation

Leadership

Business Principles

1,000 approved NIGP-CPP candidates and counting...

That's right, when we launched our new certification program, we couldn't possibly have imagined how successful it would be. This success is in no small part to our amazing group of professionals who want to elevate the work that each of you does, and a whole new way to get recognized for it.

JOIN YOUR COLLEAGUES - STEP UP TO THE NIGP-CPP



UPCOMING NIGP-CPP WEBINARS

JAN
18

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

MAR
15

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

FEB
8

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

APR
19

Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

Webinar

NIGP PATHWAYS

PERSONALIZED LEARNING FOR TODAY'S AGILE PROFESSIONAL

Get to Know Pathways

TOPIC:

Certification

Competency Module

Core Certificate

Designations

Digital Badge

Pathways

Specialization Certificate



Core Certificates



Designations

SPECIALIZATIONS



Learn more at <https://www.nigp.org/learning/what-is-pathways>.

Membership Meeting Minutes January 28, 2022

Start: 12:30 PM

Ended: 1:00 PM

Welcome – Damaris Nazario, President

- Recognition of New Members
 - Jennifer Cox, City of Port Orange
 - Shannon Nolan, NIGP-CPP, CPPB, Flagler BOCC
 - Ross Wilson, OUC

Installation of 2022-23 Officers; President, Vice President, Treasurer, Secretary

- President, Tabatha Freedman; Vice President, Chris Coghill; Treasurer, Sean Hynes; and Secretary, Katrina Ponzini
- Installed by Presidential Advisor, Carrie Mathes

Past President, Presentation of Gavel

- Presented by 2022-23 President, Tabatha Freedman to 2018-21 President, Damaris Nazario

Old Business

- Secretary's Report and Approval of Previous Minutes – Katrina Ponzini
 - Motion to approve by Joanne Flick, Seconded by Elsie Burgess
 - No Discussion
 - Motion Passed
- Treasurer's Report and Approval – Sean Hynes
Adjustments were made to the CFCNIGP Refund and Event Cancellation Policy
Reconciled Statements for December 2021
 - Motion to approve by Damaris Nazario, Seconded by Bhumika Nathoo
 - No Discussion
 - Motion Passed
- Vice President's Report – Chris Coghill (presented by Tabatha Freedman, President)
 - Programming Updates (2022)
 1. March 25, 2022, Workshop
Dover Shores Community Center (hybrid)
4 Contact Hours
Federal, ARPA, CARES, and FEMA Funding
 - Scholarship Updates
 1. Scholarship Application
 - Due January 31, 2022
 - Scholarship balances likely available sometime in February

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.

CFC NIGP
Membership Meeting Minutes
January 28, 2022
Page 2 of 3

2. Scholarship Deferment Log
 - Updated as of December 27, 2021
 - Funds are available to use on applicable opportunities
- President's Report – Tabatha Freedman
 - Buyer of the Year and Manager of the Year Applications
 1. Nominations are due January 31, 2022
 - Amazon Smile
 1. Ben from Amazon presenting later in the meeting
 2. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases to CFCNIGP, <https://smile.amazon.com/ch/59-3611992>
 - Venue
 1. Remaining meetings to be held at Dover Shores Community Center (hybrid), with the July 15, 2022, meeting being completely virtual
 - Chapter Logo
 1. Will Henzmann working on new chapter logo
 2. Board will vote on a new logo and present to the Chapter at a later date
 - Committees
 1. Look for an email in the next one to two weeks with Officer and Volunteer Acknowledgement of Duties and Conflict of Interest Disclosure Form
 2. If you have volunteered to serve on a committee for 2022, please complete and return to Katrina Ponzini
 - Additional
 1. CFCNIGP has been selected to participate in the NIGP Website Pilot

New Business

- Committee/Task Force(s) – Updates from Chairs
- Pro-D
 - Actively hosting classes again
 - Virtual ½ Day Class, Communication Strategies to be held on April 8, 2022, between 9:00 AM and 1:00 PM, Register <https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309>
 - If interested in hosting a class, please reach out to Lisa Kesecker
- Study Groups
 - Group meets on Fridays from 11:00 AM – 12:00 PM
 - First meeting held on January 28, 2022
 - If interested in participating, please reach out to Nick Canjar

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.

CFC NIGP
Membership Meeting Minutes
January 28, 2022
Page 3 of 3

- Internship/Externship
 - Thank you to Judith Ambrosi and Diane Reed for your participation
 - UCF Job Shadow Program held in the spring, summer, and fall, great opportunity to reach out to college students regarding the procurement profession
 - If interested in participating, please reach out to John Schmidt
- Recognition of New Certifications
 - CFC has had many new NIGP-CPP, CPPB, and CPPO certifications, congratulations to all
- Job Postings
 - Procurement Agent I, Seminole County Public School
 - Purchasing Manager, City of Deerfield Beach
 - Procurement Support Specialist, Lake County School Board
 - Procurement & Contracting Manager, Lake County School Board
 - Contracting Agent (Multiple Positions), Orange County Government
 - Senior Buyer, Polk County BCC
 - Procurement Agent II (Buyer), City of Port St. Lucie
 - Procurement Agent III (Buyer), City of Port St. Lucie
- 50/50 Drawing
 - A total of \$31.00 collected
 - Winner, Jill Poolman

Chapter Meeting Is Adjourned, 1:00 PM

- Motion to approve by Joanne Flick, Seconded by Damaris Nazario



Central Florida Chapter of NIGP

WWW.CFCNIGP.ORG | WWW.NIGP.ORG



Membership Meeting Agenda March 25, 2022

9:00 AM Registration

9:15 AM - 9:45 AM Chapter Business Meeting

10:00 AM Workshop: Federal Disaster Recovery Funding: Building a Compliance Framework

11:45 AM Lunch

12:30 PM Workshop: Federal Disaster Recovery Funding: Building a Compliance Framework

Welcome – Tabatha Freedman, President

Introductions, Welcome Guests & Recognition of New Members

Old Business

Secretary's Report and Approval of Previous Minutes – Katrina Ponzini

Spotlight Member

Family Day

Treasurer's Report and Approval – Sean Hynes

Vice President's Report – Chris Coghill

Programming Updates

Scholarship Updates

President's Report – Tabatha Freedman

Awards - Buyer of the Year, Manager of the Year, & Member of the Year

AmazonSmile

Chapter Logo

Committees

New Business

Committee/Task Force(s) – Updates from Chairs

Legislative

Pro-D

Study Groups

Internship/Externship/Mentoring

Community Services

Open Floor

Recognition of New Certifications

Job Postings, Announcements, New Positions, Purchasing News

Other New Business

Chapter Meeting Is Adjourned

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.

2022 CHAPTER MEETING DATES

March 25th

May 6th

July 15th

September 23rd

December 9th

March 25th Workshop LUNCH MENU

Boxed Lunches

2022 DATES TO REMEMBER

Reverse Trade Show

November 9th